



Rules of the Day for Virtual Meeting

General Membership & Governing Board Meetings

1. All attendees will be admitted to the meeting muted. Attendees will be able to chat with the Hosts of the meeting, the chat feature among attendees will be unavailable. Virtual meeting etiquette should be followed.
2. Governing Board members must turn their Video on and have their name on their photo as follows:

VM Last name, First name. Non-voting members are instructed to turn off their Video during any voting process. This will make it easier for tallying of votes.
3. Members of California State Network Governing Board include elected State Officers (Leadership Team, Governors, District Vice Presidents), 2020 Local Network Presidents, Standing Committee Chairs and past State Presidents who remain REALTORS®

Observers are welcome, however, only Governing Board members have the right to make motions and speak to the assembly when recognized by the Presiding Officer. If a Governing Board member would like to speak, they must raise their Virtual Hand to be recognized by the Presiding Officer. Observers who believe they have business requiring the Board's attention may bring it forward only through a willing Board member at the appropriate place on the Agenda

4. Members of the Governing Board will select "Yes" or "No" when instructed by the Presiding Officer to vote on motions brought before the body. With the information placed on the photo as indicated previously, the Hosts and/or Credentials Team will have an easier time tallying the results.
5. Prior to this meeting, State President contacted Committee/Project Team Chairs. They will report on Action Items only or at the discretion of the Presiding Officer.
6. Handling Motions and Discussions:
 - a) All motions to come before the Governing Board must be written and emailed by the maker of the motion and delivered to the State First Vice President prior to making the motion.
 - b) Once a motion is presented, members wishing to address the motion should raise their virtual hand and once recognized by the Presiding Officer and unmuted they should state their name, and if they are speaking in favor or against the motion.
 - c) Members wishing to speak to the motion for a second time may only do so after all other members (who wish to) have had an opportunity to speak first. Due to time constraints and respect for others, please limit your discussions to one minute each. If your point had been previously stated, please do not restate.
7. Time limit to speak will be two (2) minutes. The timekeeper or Hosts will give a 30 second warning before your time is up to finish your report, your audio will be muted when your time is up. Only with consent of the Board can speakers extend their time limits.