



Your Commitment to the _____ Network Leadership Team

- We are all part of the same team and each member should feel comfortable asking the President, other officers and board members as well as retiring officers for help – we all commit to helping each other to achieve success in his or her position
- We will prepare our successors for success by providing copies of materials used and keeping in touch as a support resource
- Each officer should select at least one *special committee* (Entrepreneur of the Year, _____ or _____) to participate in and act as *support person* for the committee chair
- Each team member will promote the value of Women’s Council of REALTORS® membership throughout the real estate community, be familiar with its *Mission and Vision* and be prepared to provide application materials to prospects.
- Each team member should be familiar with the local network web site and national web site www.WCR.org, have their member expertise profile on the national site completed as well as be familiar with the Network Tools and Message Boards
- Each officer should be familiar with their job description and the corresponding section of the Leadership Policy and Procedure Manual (LPPM)
- All Governing Board members should make it a priority to attend monthly programs
- To keep communication flowing as smoothly as possible, please check emails daily and return emails and telephone calls as soon as possible but no later 24 hours

MEETINGS

- We will be on time for all meetings and start on time because we value each other’s professional and person commitments
- We will be prepared for all meetings by reviewing previously circulated agenda and supporting materials
- Each board member will submit written reports via email at least 24 hrs. prior to the meeting to all Governing Board members
- It will be a goal of this Governing Board to be environmentally responsible by being paperless.
- Bringing your laptop or other electronic device is highly encouraged
- The secretary will electronically circulate minutes of meetings as soon as possible after the meeting but no later than 1 week following

OFFICER TRAVEL

- Attendance at national and state meetings for those eligible is beneficial to our chapter because of the leadership and educational skills you will acquire through attendance – our members fund our travel and it is our obligation to return the benefits to them
- Our trips are business functions and team building opportunities and all officers should make it a priority to participate not only in meetings but also be a part of the local team’s social events and planning sessions, including the final “wrap-up” session

I hereby acknowledge my commitment to the _____ Network as a member of the 20__ Leadership Team:

President

President Elect

Membership Director

Treasurer

Secretary

Event Director

Project Team leader

Project Co-Team Leader

Project Team Leader

Project Co-Team Leader

Project Team Leader

Project Co-Team Leader

Project Team Leader

Project Co-Team Leader